

MANAGEMENT ACTION PLAN

Annex B

Directorate:	Adult Social Care
Audit report:	Review of Family, Friends and Communities
Dated:	January 2016

PRIORITY RATINGS

Priority 1 (high) - major control weakness requiring immediate implementation of recommendation

Priority 2 (medium) - existing procedures have negative impact on internal control or the efficient use of resources

Priority 3 (low) - recommendation represents good practice but its implementation is not fundamental to internal control

I agree the action above and accept overall accountability for their timely completion. I will inform Internal Audit if timescales are likely to be missed.

The action agreed is ~~is not~~ satisfactory.

Head of Service: Shelley Head

Supervising Auditor: David John / Ian Wallace

Date: 26 January 2016

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Para Ref	Recommendation	Priority Rating	Management Action Proposed	Timescale for Action	Officer Responsible	Audit Agree?
5.7	SCC should plan for the resources needed to grow FFC in the community ensure resources are in place to support FFC.	Low	<ul style="list-style-type: none"> Continue to embed FFC into frontline business as usual Continue to commit Area Director, project and finance resources to support the FFC programme Prioritise FFC in the ASC 2016-21 Directorate Strategy and MTFP 	<p>On-going</p> <p>On-going</p> <p>31 January 16</p>	Shelley Head	Yes

5.14	SCC should ensure all information on Surrey Information Point is kept current and all links are tested to ensure they work.	Medium	<ul style="list-style-type: none"> • Update the broken links identified by the auditor • Continue to employ a Digital Information Officer to maintain and develop Surrey Information Point • Continue to encourage providers to update their information on Surrey Information Point and to take advantage of the facility whereby records which are frequently updated move up the order in which they appear to residents 	14 January 16 On-going On-going	Kathryn Pyper	Yes
5.34	SCC should ensure that all savings targets including those for FFC are realistic.	High	<ul style="list-style-type: none"> • Area Director, together with Finance Manager for ASC, will continue to raise the challenges with the Strategic Director and Chief Executive 	On-going	Shelley Head	Yes
5.35	The budgets for Adult Social Care should be revised to reflect additional pressures and realistic savings.	High	<ul style="list-style-type: none"> • Area Director, together with Finance Manager for ASC, will continue to raise the challenges with the Strategic Director and Chief Executive 	On-going	Shelley Head	Yes

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